



**GLOBAL
CARBON
COUNCIL**

Driving Climate Actions

Information Documents– Expression of Interest for 'GCC Roster of Experts'

V1.0 – 2022

Expression of Interest for Global Carbon Council (GCC) Expert

Background

The Global Carbon Council (GCC) Program supports Organisations, Corporates and Stakeholders to facilitate, catalyse and cooperate in the implementation of ambitious climate action in line with global efforts to limit temperature increase.

The Global Carbon Council (GCC) Program is the Middle East & North Africa (MENA) region's first voluntary carbon offsetting program and approved/endorsed by International Civil Aviation Organisation's (ICAO) for CORSIA scheme and by ICROA. The GCC Program receives GHG emission-reduction projects from the entire world. The unique feature of the GCC Program is to reduce greenhouse and help to catalyse climate action on the ground while ensuring that project construction and operations do not cause any net harm to the environment and society and contribute to the United Nations Sustainable Development Goals as per host-country priorities and compliance to CORSIA requirements. Refer to <http://www.globalcarboncouncil.com/resource-centre/> for more details on GCC Program.

Significant outcomes related to full operations of GCC Program have been achieved, including submission of several projects, out of which 250 have cleared completeness checks for Global Stakeholder Consultation and are undergoing 3rd party verification, 3 projects have been registered and two projects have issued ACCs with/without Certification Labels (E+, S+, SDG+, C+). The list of GCC Projects is available at: https://projects.globalcarboncouncil.com/pages/submitted_projects. There is a market intelligence to have about 2000+ projects submitted by end of this year. The GCC Registry has developed a new Issuance workflow and is preparing to be linked with exchanges for enhanced market excess for sale of credits by Q2 of 2022. So far, ten third-party GCC Verifiers have been approved and another two applications are in pipeline. The list of GCC approved verifiers is available at: <https://www.globalcarboncouncil.com/gcc-verifiers.html>.

We at Global Carbon Council (GCC) Program are currently receiving a rush of submission of the projects and in this context, GCC Program is inviting applications from experienced candidates (herein after called as 'Contractors') to be included in the GCC 'Roster of Experts'.

Purpose

Experts (contractors) accepted for the Roster of Experts will be required to undertake assessments submitted to GCC: completeness of project submissions, submissions of requests for registration (RFR), requests for issuance (RFI) of approved emission reductions (ACCs) with/without Certification Labels (E+, S+, SDG+, C+) and post registration changes (PRC) to ensure that the submission requests meet the required GCC standards and requirements. The experts will be assigned work on a case-by-case basis and will work under the guidance and supervision of GCC Officers.

Tasks and Outputs

Task 1. Completeness Checks:

Using the checklists for completeness checks, the Expert will perform completeness checks for 'Initial Submissions' of 'Requests for Registration' and 'Requests for Issuance of ACCs' with/without Certification Labels to ensure that submitted documents are complete as per the

requirements of GCC [Program Processes](#), have complete information and are internally consistent and ready for subsequent detailed assessment.

Task 2. Assessment of submissions of requests for registration and issuance of ACCs with/without Certification Labels:

The Expert will perform 'Detailed Assessment' of the submissions of 'Requests for Registration' and 'Requests for Issuance of ACCs' with/without Certification Labels, and its iterations¹ till the stage of final decision by Steering Committee, including information contained in the documents submitted by the Project Owners and GCC Verifiers, as required by GCC Program Processes.

A. Assessment of submissions of Request for Registration:

By: (a) examining the submitted Request for Registration (including verified Project Submission Form (PSF), attached spreadsheets containing emission reduction and investment analysis calculations, Verification Report, etc); (b) 'Response to Clarifications from PP/GCC Verifier' and 'Response to Request for Review Issues from PP/GCC Verifier'; (c) using data from completeness checks performed earlier; and (d) comprehensively analysing all relevant project documents, the Expert will provide summary, analysis and recommendations in a document called as 'Registration Summary Note' and 'Registration Recommendation Note' (as required by Program Processes) describing each relevant project activity and assessing its suitability for registration in accordance with prescribed GCC standards and requirements.

The 'Registration Summary Note' and 'Registration Recommendation Note' shall identify all issues (both major and minor) requiring clarifications/corrections and shall contain sufficient information and justification and a clear recommendation to enable GCC Steering Committee to make decisions, as per the Program Process, on:

- (a) whether a project should be registered with/without/reduced forecasted emission reductions/Certification Labels; or
- (b) whether a project should be rejected; or
- (c) requesting a review of the submission implying the need to request further clarifications from the GCC Verifier and Project Owners.

B. Assessment of submissions of requests for issuance of ACCs:

By: (a) examining the submitted Request for Issuance of ACCs, with/without Certification Labels, including any post-registration changes submitted in conjunction with the request for issuance for each verified period (including verified Monitoring Reports, registered Project submission form (PSF), attached spreadsheets containing emission reduction calculations, Verification Report, etc); (b) 'Response to Clarifications from PP/GCC Verifier' and 'Response to Request for Review Issues from PP/GCC Verifier'; (c) using data from completeness checks performed earlier; and (c) comprehensively analysing all relevant project documents, the Expert will provide summary, analysis and recommendations in a document called as 'Issuance Summary Note' and 'Issuance Recommendation Note' (as required by Program Processes) describing each relevant implemented project activity and assessing its suitability for issuance of ACCs in accordance with prescribed GCC standards and requirements.

The 'Issuance Summary Note' and 'Issuance Recommendation Note' shall identify all issues (both major and minor) requiring clarifications/corrections and shall contain sufficient information and justification and a clear recommendation to enable GCC Steering Committee to make decisions, as per the Program Process, on:

¹ Includes assessment of 'Response to Clarifications from PP/GCC Verifier' and 'Response to Request for Review Issues from PP/GCC Verifier'

- (a) whether or not a project should be Issued ACCs, with/without/reduced emission reduction/Certification Labels for a specific verified period; or
- (b) whether a project should be rejected; or
- (c) requesting a review of the submission implying the need to request further clarifications from the GCC Verifier and Project Owners.

Task 3. Post Registration Changes (PRC) that Require Prior Approval from the GCC Steering Committee:

To support the GCC Operations Team's consideration of a Requests for Approval of a Post-registration changes, including inter alia, assessment of changes from registered project design documentation and 'Response to Clarifications from PP/GCC Verifier' the Expert will analyse relevant project documentation and information provided by the project owners and GCC Verifiers in accordance with prescribed GCC standards and requirements and prepare an assessment based on that analysis and contained in the '*PRC Summary Note*' and '*PRC Recommendation Note*'.

The '*PRC Summary Note*' and '*PRC Recommendation Note*' shall identify all issues (both major and minor) requiring clarifications/corrections and shall contain sufficient information and justification and a clear recommendation to enable GCC Operations Team to make decisions, as per the Program Process, on:

- (a) whether or not a PRC for the project should be approved completely or partially with reduced scope; or
- (b) requesting a review of the submission implying the need to request further clarifications from the GCC Verifier and Project Owners.

Timeframe

The Experts will be selected for a period of two years and performance shall be evaluated continuously.

Place of Work and travel

The Experts will work remotely. No travel is associated with this assignment.

Requirements

- (a) First Level University degree in engineering, environmental science, environmental economics or a related scientific/technical discipline;
- (b) Good background/work experience of industrial setting, mitigation technologies and/or mitigation policy areas;
- (c) Be familiar with the climate change, Green House Gas mitigation by a project, GCC Program Framework, rules and requirements, Modalities & Procedures of Clean Development Mechanism (CDM), Paris Agreement, Glasgow climate pact, ICAO's Carbon Offset and Reduction scheme for International Aviation (CORSIA) and recent developments;
- (d) Have recognized experience and/or knowledge relevant to the compliance of project related submissions with the relevant CDM and/or GCC Program requirements;
- (e) At least ten (10) years of directly relevant experience, preferably in the area of project based-mechanisms (CDM) and regulations of other GHG Programs including GCC, and technical/financial assessments and investment analysis of projects;
- (f) Be able to communicate fluently, in English both in writing and orally; and
- (g) Have excellent drafting skills, strong operational and analytical skills.

Remuneration

The Experts (contractor) will be paid as per the table given below:

Tasks	Assessment Scope		USD
Task 1	Completeness Check of Initial Submission including its iterations till the stage of publication for Global Stakeholder Consultation (following a checklist)		50
	Completeness Check of Initial Submission of project Monitoring report including its iterations till the stage of publication (following a checklist)		50
	Completeness Check of Request for post registration changes including its iterations till the stage of publication (following a checklist)		25
Task 2: A	Compliance with GCC Registration requirements: Preparation of 'Registration Summary Note' and 'Registration Recommendation Note' including assessment of additionality and Investment analysis and request for review (if any) including its iterations ² till the stage of final decision by Steering Committee	CORSIA	300
		Non-CORSIA	250
Task 2: B	Compliance with ACC Issuance requirements: Preparation of First 'Issuance Summary Note' and 'Issuance Recommendation Note' including assessment of achieved emission reductions and request for review (if any) including its iterations ³ till the stage of final decision by Steering Committee.	CORSIA	250
		Non-CORSIA	200
	Compliance with ACC Issuance requirements: Preparation of subsequent 'Issuance Summary Note' and 'Issuance Recommendation Note' including assessment of achieved emission reductions and request for review (if any) including its iterations ⁴ till the stage of final decision by Steering Committee.	CORSIA	200
		Non-CORSIA	150
Task 3	Compliance with PRC requirements: Preparation of 'PRC Summary Note' and 'PRC Recommendation Note' for post registration changes and assessment of clarifications from the project Owners/GCC Verifiers (if any) including its iterations till the stage of final decision by GCC Operations Team.	CORSIA	150
		Non-CORSIA	100

In addition to the above fees, GCC Program shall pay a fixed amount of 25 USD per bank transfer to contribute to bank and other intermediary charges. All other charges, such as taxes (including VAT), levies, social/health insurance premiums etc. are at the exclusive responsibility of Experts.

Application Process

The applicants shall provide information to demonstrate expertise on assessment of projects with reference to the following:

² Includes assessment of 'Response to Clarifications from PP/GCC Verifier' and 'Response to Request for Review Issues from PP/GCC Verifier'

³ See footnote 1

⁴ See footnote 1

- (a) GHG Sector specific technical knowledge and expertise⁵ related to the assessment of GHG sectoral scopes of more than 5 years or at least 10 CDM projects from each specific GHG sectoral scope (1 to 16) as stipulated by paragraph 29 of [Program Definitions](#);
- (b) Expertise related to assessment of environment, social and Sustainable Development Goals (SDGs); and
- (c) Financial and Investment analysis of projects.

Candidates, whose qualifications, experience and expertise match with what we are looking for, may wish to submit a short **CV** and information in the prescribed format in **Annex I** by **20 July 2022** via email to admin@globalcarboncouncil.com .

GCC Verifiers, Steering Committee members, GCC Advisory Board members and employees of other GHG Programs are not eligible to apply. GCC Program is committed to gender equality and geographical diversity and inclusiveness within its workforce, and encourages candidates from all gender, nationality, religious and ethnic backgrounds to apply. Women candidates are especially encouraged to apply.

⁵ Similar requirements as required for GCC Verifiers shall apply in context to the 'Roster of Experts'. Refer to [Procedures for Approval of GCC Verifiers](#) pages 26-29 and Appendix 2 of 'CDM Accreditation Standard' (version 07.0), which lists and describes the GHG sectoral scopes, the technical areas within each sectoral scope, and the minimum technical knowledge corresponding to each technical area which shall be required by the applicant Expert.

Annex I: Template for demonstration of Technical Expertise

Name of Applicant						
Gender				Passport No.		
Nationality and Country of residence				Availability: Number of cases/week		
Working Full time (Yes/No)				Working part time (Yes/No)		
Mobile No. (with country code)				E-mail		
SECTION 1: GCC SCOPES						
GCC Scopes	Educational Qualifications & Skills	Experience on working in this sector		Experience on working on CDM/GCC/GHG projects	Do you have competence to take up assignments (Yes/No)	Applicants shall justify that they have the required Expertise required to conduct assessment of projects for each sector
		Years	Describe			
Environmental No-harm (E ⁺)						
Social No-harm (S ⁺)						
Sustainable Development Goals (SDG ⁺)						
CORSIA (C ⁺)						
Financial and Investment analysis of projects						
SECTION 2: GHG SECTORAL SCOPES						
GHG Sectoral scopes (SS) and Technical Areas (TA)	Educational Qualifications & Skills	Industrial & technical work Experience	GCC/CDM Methodologies reference	CDM/GCC/GHG projects reference	Do you have competence to take up assignments (Yes/No)	Applicants shall justify that they have the required Expertise required to conduct assessment of projects for each sectoral scope (SS) & technical area (TA)
1. Energy (renewable/non-renewable)						

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sources) (CDM TA ⁶ 1.1, 1.2)						
2. Energy distribution (CDM TA 2.1)						
3. Energy demand (CDM TA 3.1)						
4. Manufacturing industries (CDM TA 4.1)						
5. Chemical industry (CDM TA 5.1, 5.2)						
6. Construction (CDM TA 6.1)						
7. Transport (CDM TA 7.1)						
8. Mining/mineral production (CDM TA 8.1)						
9. Metal production (CDM TA 9.1, 9.2)						
10. Fugitive emissions from fuels (solid, oil and gas) (CDM TA 10.1)						
11. Fugitive Emissions from production and consumption of halocarbons and sulphur						

⁶ CDM TA means 'technical area within each sectoral scope' as defined by [CDM Accreditation Standard](#) in Appendix 2.

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<p>hexafluoride (CDM TA 11.1, 11.2)</p>						
<p>12. Solvents use (CDM TA 12.1)</p>						
<p>13. Waste handling and disposal (CDM TA 13.1, 13.2)</p>						
<p>14. Afforestation and Reforestation (CDM TA 14.1)</p>						
<p>15. Agriculture (CDM TA 15.1)</p>						
<p>16. Carbon Capture and Storage of CO2 in Geological Formations (CDM TA 16.1)</p>						

DOCUMENT HISTORY

Version	Date	Comment
V 1.0	06/07/2022	<ul style="list-style-type: none">Initial version released for communication to external stakeholders as per the GCC Program Process.



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